

MOTHER LODE UNION SCHOOL DISTRICT
Position Description

TITLE:	Head Groundskeeper	REPORTS TO:	Dir. Of MOT
DEPARTMENT:	MOT	CLASSIFICATION:	Classified
FLSA:	Non-Exempt	WORK YEAR:	12 months
BOARD APPROVAL:	3/14/07	SALARY:	Range 14
CSEA APPROVAL:	1/9/07		

BASIC FUNCTION:

Operate mowers and other motorized equipment in the maintenance of District landscaped areas; perform a variety of gardening and weed control and grounds maintenance work.

DISTINGUISHING CHARACTERISTICS:

The Head Groundskeeper incumbents operate large gang mowers. Incumbents perform routine grounds maintenance work and may assist other grounds personnel. Incumbents operate small riding and push mowers and herbicide spray rigs.

REPRESENTATIVE DUTIES:

- Operate mowers and other motorized equipment in the maintenance of District landscaped areas according to established schedules. *E*
- Drive a truck and tractor to various District sites; load and unload mower. *E*
- Perform routine maintenance on mowers; change reels; grease, oil, service and maintain equipment. *E*
- Operate a variety of grounds maintenance equipment, including a chipper truck, renovator, chainsaw and tree pruning equipment as assigned. *E*
- Perform related duties as assigned.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: sufficient training and experience to demonstrate the knowledge and abilities listed below and three years gardening and grounds maintenance experience working with large gang mowers and related equipment.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license, forklift operator certification, pesticide training.

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KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

- Operation, use and maintenance of gang mowers and related heavy grounds maintenance equipment.
- Methods, supplies and tools used in general grounds maintenance work.
- Health and safety regulations.
- Operation and maintenance of hand and power tools and equipment used in groundskeeping.

ABILITY TO:

- Operate mowers and other motorized equipment in the maintenance of District landscaped areas.
- Assist others in specialized groundskeeping activities.
- Mow, edge, water, weed, fertilize, rake and cultivate lawns, flower beds, athletic fields and other landscaped areas.
- Observe legal and defensive driving practices.

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment; driving a vehicle to conduct work; seasonal heat and cold or adverse weather conditions; regular exposure to fumes, dust and odors.

PHYSICAL ABILITIES:

Dexterity of hands and fingers to operate grounds equipment; reaching overhead, above the shoulders and horizontally; sitting/standing for extended periods of time; walking over rough or uneven surfaces; bending at the waist; carrying, pushing or pulling equipment; heavy physical labor, lifting up to 75 lbs.

HAZARDS:

Fumes from vehicle and equipment operation; exposure to chemicals.

This Job Description will sunset with incumbent's departure from service.