

**MOTHER LODE UNION SCHOOL DISTRICT**  
**Position Description**

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<b>TITLE:</b>	Mechanic	<b>REPORTS TO:</b>	Director of M.O.T.
<b>DEPARTMENT:</b>	Transportation	<b>CLASSIFICATION:</b>	Classified
<b>FLSA:</b>	Non-Exempt	<b>WORK YEAR:</b>	261 days/12 months
<b>BOARD APPROVAL:</b> <b>CSEA APPROVAL:</b>		<b>SALARY:</b>	Range: 14

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**BASIC FUNCTION:**

Under supervision of the Fleet Service Leader, to perform skilled work in diagnosing mechanical, electrical and electronic problems in vehicles and making repairs to gasoline and diesel equipment, such as trucks, buses, automobiles, power lawn mowers, tractors and other mechanical equipment; and to perform related work as required.

**REPRESENTATIVE DUTIES:**

- Maintain vehicle fleet, including diagnostic, repair, and overhaul of equipment. *E*
- Perform vehicle painting work. *E*
- Maintains records and submits reports as required. *E*
- Perform light body repair work. *E*
- Repair and replace school bus seats. *E*
- Performs work as specified in outside contracts.
- Computer and electronic diagnostics of fleet vehicles.
- Other duties as assigned by the Fleet Service Leader. *E*
- Maintain a clean & safe work environment. *E*
- Maintain a professional appearance.

**EDUCATION AND EXPERIENCE:**

Three (3) years of increasingly responsible experience performing general maintenance and repair work as an auto mechanic including experience in the repair of buses and other heavy equipment. Diesel experience preferred.

Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. Equivalent to completion of the twelfth (12) grade.

**LICENSES AND OTHER REQUIREMENTS:**

Required to provide own set of mechanics hand tools  
Obtain Class B commercial license

## **MOTHER LODE UNION SCHOOL DISTRICT**

### **Position Description**

Title: Mechanic

#### **KNOWLEDGE AND ABILITIES:**

##### **KNOWLEDGE:**

- Diagnostic techniques for vehicle maintenance, Modern and Traditional.
- Knowledge of internal combustion engines.
- Knowledge of brake systems, electrical systems, including welding wire feed, stick and gas.
- Knowledge of methods, materials, tools and equipment used in maintenance of school buses and other vehicles.
- Appropriate safety precautions and procedures.
- Basic computer skills.

##### **ABILITY TO:**

- Perform skilled repair and overhaul work on heavy and light gasoline and diesel powered equipment.
- Maintain accurate records, including computer records.
- Work from mechanical diagrams and technical automotive repair manuals.
- Understand and carry out oral and written directions.
- Perform shop mathematics.
- Read test instruments, meters and gauges.
- Use standard mechanics' equipment skillfully in the performance of assigned work.
- Establish and maintain cooperative working relationships.
- Promote good public relations within the school district.
- Drive a school bus for road test and determine diagnostic.
- Handle and dispose of hazardous waste materials generated by vehicle maintenance.

#### **WORKING CONDITIONS:**

##### **ENVIRONMENT:**

Repair Facility

##### **PHYSICAL ABILITIES:**

Lift, carry, push, and pull heavy up to 75 pound (floor and chest lifts) objects; sitting for extended periods of time when operating a transportation vehicle; walking and stepping up/down or standing for extended periods of time; bending at the waist; hearing and speaking to exchange information. Corrected hearing and vision to normal range.

##### **HAZARDS:**

Work around chemicals, solvents and other automotive products.

MLUSD 5.06